

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE MANHATTAN BEACH CITY COUNCIL
April 4th, 2017

The regular Monthly Meeting of the Manhattan Beach City Council was held on Tuesday April 4th, 2017 in the City Hall at 7:00pm. The following officers were present: Paul Allen-Mayor; Janis Allen, Marlene Yurek, Barb Hanson-Wannebo-Council Members; Amy Wannebo-Clerk-Treasurer; Andrew Kalis-City Attorney; Melissa-SWCD; Jeff Loral-WAPOA Rep. and 7 citizens.

The Pledge of Allegiance was recited.

Agenda Amendments: MOTION MADE BY JANIS AND SECONDED BY MARLENE TO APPROVE AGENDA. MOTION CARRIED.

Approval of Meeting Minutes March 7th, 2017: MOTION MADE BY MARLENE AND SECONDED BY JANIS TO APPROVE THE MINUTES AFTER ADDING WANNEBO TO BARB HANSON'S NAME. MOTION CARRIED.

Clerk-Treasurer's Report: Claims & Receipts list attached. **Cert. of Elections:** Email from Lisa Kotchikian CWC attached. She stated that she will make note that they did not receive the certified results from Manhattan Beach. **2016 Financial Reporting:** The city received an extension from the state auditors office until May 15th, 2017, so that Justin Clasen can finish their audit. **Final Tax Rates from CWC:** A break down of the tax rates are attached. MOTION MADE BY JANIS AND SECONDED BY MARLENE TO APPROVE CLERK-TREASURER'S REPORTS AND PAY ALL BILLS. MOTION CARRIED.

Planning & Zoning Report:Darrin Welle was unable to attend, email attached. Mayor Allen read the report aloud-attached. Summary of report: P&Z held meeting 3/28/17 and had a public hearing. A land use permit was approved for a stairway that received a variance last year. He received a demo permit for Manhattan Beach Villas. He received information from the DNR Floodplain team regarding the floodplain ordinance.

Unfinished Business: SWCD: MOU-Andrew Kalis reviewed and proposes changes; minimize the city's liability, clarify definition of maintenance to make clear that the city is responsible for 25%of the annual cleaning costs. Melissa rep. from SWCD shared the Maintenance Plan-(attached) showing a cost break down. Jeff Loral, a rep from WAPOA stated that they stand behind their commitment. After some discussion about cleaning up the language of the MOU a MOTION WAS MADE BY BARB AND SECONDED BY MARLENE FOR COUNCIL TO EMPOWER MAYOR ALLEN TO TO SIGN THE MOU CONTINGENT ON THE DISCUSSED CHANGES TO CLARIFY LANGUAGE AND TO DO SO PRIOR TO THE NEXT CITY COUNCIL MEETING. MOTION CARRIED. **CLFD-Fire Service Contract:** Mayor Allen went over the contract-attached. MOTION MADE BY JANIS AND SECONDED BY MARLENE TO APPROVE FIRE SERVICE CONTRACT. MOTION CARRIED. **Clerk Request-recording device:** Andrew Kalis read the statute regarding when you must record a meeting. He stated that the LMC doesn't have a recommendation on the topic. He stated the possible pros and cons of having a recording of the meetings. He recommended that if the city chose to buy a recording device that it be a good quality one, so as to avoid bad recordings. After some discussion, MOTION WAS MADE BY MARLENE AND SECONDED BY JANIS TO NOT BUY A SOPHISTICATED RECORDING SYSTEM. MOTION CARRIED.

OPEN FORUM:

New Business: Ditch Clean up: Marlene is coordinating with Crosslake Lutheran Youth Group, the city will donate \$300 and provide pizza & drinks (\$90-\$120) to the Crosslake Lutheran Youth Group for doing the ditch clean up. MOTION MADE BY BARB AND SECONDED BY JANIS FOR MARLENE TO PROVIDE YOUTH GROUP WITH PIZZA & DRINKS & DONATION FOR DITCH CLEAN UP. MOTION CARRIED. **Whitefish Properties renewal of liquor license:** Barb explained the process. **Road Improvements:** Mayor Allen stated that \$7,500.00 must be spent on road improvements this year. The council needs to decide which road to make improvements on. After some discussion a MOTION WAS MADE BY MARLENE AND SECONDED BY JANIS TO HAVE MAYOR ALLEN CHECK INTO ROAD IMPROVEMENTS. MOTION CARRIED. **Ordinance Amendment:** Andrew Kalis explained why the city needs to make an amendments to the ordinance-in short the DNR was not notified. DNR has since given conditional approval of ordinance amendments. The error has been corrected-packets attached. MOTION MADE BY MARLENE AND SECONDED BY JANIS TO ACCEPT THE AMMENDMENTS TO THE ORDINANCE AND TO FIX THE TYPOS THAT ARE INITIALED. MOTION CARRIED. THE VOTE TO AMMEND WAS UNANIMOUS. **Checklist:** Mayor Allen explained what needs to be done and filled out-attached. **Floodplain mgmt. ord.:** Andrew Kalis stated with this ordinance, property owners within the flood plain would be able to purchase flood plain insurance. It would be beneficial to property owners who want the insurance. In the opinion of the city attorney and P&Z admin, Darrin Welle, this is a standard, stand alone ordinance. Andrew recommended the city send the flood plain ordinance to P&Z Commission for recommendation. MOTION MADE BY BARB AND SECONDED BY JANIS TO SEND FLOOD PLAIN ORDINANCE TO P&Z COMMISSION FOR RECOMMENDATION. MOTION CARRIED.

OPEN FORUM:

MOTION MADE BY MARLENE TO ADJOURN THE MEETING. MAYOR ALLEN DECLARED THE MEETING ADJOURNED AT 8:25PM.

Amy Wannebo Clerk-Treasurer

Mayor/Council Member