

DRAFT

MINUTES OF THE REGULAR MONTHLY MEETING
OF THE MANHATTAN BEACH CITY COUNCIL
June 5th, 2018

The regular monthly meeting of Manhattan Beach City Council was held on Tuesday June 5th, 2018 in the City Hall at 7pm. The following officers were present: Paul Allen-Mayor; Janis Allen, Marlene Yurek & Barb Hanson-Wannebo-Council Members; Amy Wannebo-Clerk-Treasurer; Andrew Kalis-City Attorney; approximately 7 residents and one member of the press.

The Pledge of Allegiance was recited.

Agenda Amendments: Mayor Allen asked that the agenda be amended to include Radar Sign Update to Unfinished business. **A motion was made by Council Member Allen and seconded by Council Member Yurek to amend the agenda as Mayor Allen requested. Motion carried.**

Approval of May Minutes: **A motion was made by Council Member Yurek and seconded by Council Member Allen to approve the minutes as printed. Motion carried.**

Clerk-Treasurer's Report: Supporting documents attached. Clerk-Treasurer Wannebo asked if there were any questions. Council Member Hanson-Wannebo asked that a list of charges from the City Attorney be included in all future claims lists. **A motion was made by Council Member Yurek and seconded by Council Member Allen to approve the claims as printed including Crow Wing Power. Motion carried.**

Check numbers 3152 through 3159 have been paid for a total amount of \$2,769.60.

Communications: None.

Planning & Zoning Report: Zoning Administrator Darrin Welle stated in the report that he emailed that no meeting was held in May since there was nothing to discuss. He issued a permit to the Manhattan Villas for a fence along the roadside and septic drainfield. Report attached.

OPEN FORUM:

Unfinished Business:

Framing of Puzzles: Council Member Yurek stated that the estimate from Lakes Area Gallery was \$202.59 and would include framing the two puzzles along with a typed up paragraph about the history of the puzzle factory. She included that the frames would match the already framed documents hanging on the City Hall walls. **A motion was made by Council Member Hanson-Wannebo and seconded by Council Member Allen to have the puzzles framed. Motion carried.**

City Planning/Grant from initiative Foundation \$1,000.00: Mayor Allen explained that the City had received a grant totaling \$1,000.00 from the Initiative Foundation and the he signed the grant agreement. Kevin Larson provided a draft agenda for the event (attached) and a budget (attached) he explained that he had secured three grants for the Community Planning meeting, \$1,000.00 from the Initiative

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Foundation, \$1,000.00 from Brainerd Lakes Area Community Foundation and \$2,200.00 from Manhattan Beach Lodge. Kevin thanked the Mayor for signing the grant from the Initiative Foundation and asked that the Council award up to \$1,300.00 for the Community Planning to help cover the remaining costs. Council Member Yurek expressed that she was in favor of the event and wanted to attend but that the Manhattan Beach Villas hold their annual meeting on July 14th. Mayor Allen asked City Attorney Andrew Kalis if it would be a problem for the City to spend money on food, Kalis said that would be a question that he would direct to the City Accountant. Kevin said that the budget could be adjusted to reflect that grant money was used to pay for food and City money was used to pay for space rental. **A motion was made by Council Member Allen and seconded by Council Member Hanson-Wannebo for the City to pay up to \$1,300.00 for a facility to hold the Community Planning event with a date to be announced and to authorize Clerk-Treasurer Wannebo to email the County with a request for the Manhattan Beach Property Owners mailing list. Motion carried**

Office Desk: Clerk-Treasurer Wannebo stated that the option she found would work best if the City chose to purchase something (attached) but that making something would be a better option for the small space. **A motion was made by Council Member Hanson-Wannebo and seconded by Council Member Yurek to table the discussion until the room could be measured. Motion carried.**

City Septic Inspector: Mayor Allen stated the Martin Joyce had declined to do the City's inspections and that NJPA was unable to provide that service at this time. He asked Clerk-Treasurer Wannebo to contact Greg Kossan, who does the inspections for the County, and he gave a cost of \$150 per inspection. Mayor Allen stated that the Fee Schedule lists \$145 for septic fees and that the City would have to cover the cost until the Fee Schedule could be changed. **A motion was made by Council Member Hanson-Wannebo and seconded by Council Member Yurek to go with Greg Kossan for septic inspections and to look at the Fee Schedule for the January 2019 meeting. Motion carried.**

Rain Garden: correspondence from the County attached. **A motion was made by Council Member Allen and seconded by Council Member Yurek to get the rain garden on the schedule for June 14th if that date was still available. Motion carried.**

Lawn & Rock Bed Maintenance: Estimate from Nick's Lawn Service attached. Clerk-Treasurer Wannebo stated that the majority of the front lawn was all weeds and needed to be fertilized and de-thatched. Council Member Hanson-Wannebo said that nothing should be done until the City looked into getting a sprinkler system and that it should just be left as is. Council Member Yurek agreed that the lawn should be left as is. Mayor Allen said that this is the face of the City but that he agreed a sprinkler system should be installed but that the current well would not be able to support a sprinkler system. **A motion was made by Council Member Yurek and seconded by Council Member Allen to have the rain garden weed whipped once in the spring and to have the resident that volunteered weed the rock bed. Motion carried.**

Northern States Power Proposed Ord.: City Attorney Kalis stated that he reviewed the proposed ordinance, nothing looked objectionable to him he thought that it was more favorable to the City. He stated that it did not have any surcharges and that it was about as good as its going to get. Mayor Allen stated that the next step would be to have a public hearing. **A motion was made by Council Member Allen and seconded by Council Member Yurek to have a public hearing about the ordinance at the next City Council meeting on July 3rd 2018. Motion carried.**

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Radar Signs Update: Mayor Allen let a couple messages for the new sign guy down at Crow Wing County expressing that the County was to install the signs when the frost was out and that the road was getting busy. Mayor Allen had not heard back from him yet.

OPEN FORUM:

New Business:

Manhattan Beach Lodge Liquor License Renewal: Clerk-Treasurer Wannebo stated that everything was in order and that the renewal should be granted. **A motion was made by Council Member Allen and seconded by Council Member Hanson-Wannebo to approve the liquor license. Motion carried unanimously.**

Terms of Office for Planning Commission Members: Mayor Allen consulted City Attorney Kalis on the issue. City Attorney Kalis stated that he combed through the ordinances and couldn't find anything about terms of office. He advised that a set of bylaws should be created and some basic procedures. Mayor Allen stated that he spoke with Zoning Administrator Darrin Welle about planning to start a process for the terms of office and bylaws for the Planning Commission. He went on to say that the Planning Commission could do the leg work and make a recommendation to the Council. **A motion was made by Council Member Allen and seconded by Council Member Hanson-Wannebo to send a directive to the Planning Commission for them to work on creating terms of office and a set of bylaw recommendations to present the Council for consideration. Motion carried.**

A motion was made by Council Member Yurek and seconded by Council Member Allen to adjourn the meeting. Motion carried.

The meeting was adjourned at 8:25pm.

Clerk-Treasurer Amy Wannebo

Mayor/Council Member

For the Period : 4/30/2018 To 6/5/2018

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$289,733.88	\$1,905.00	\$3,773.63	\$287,865.25	\$1,905.00	\$2,351.35	\$288,311.60
Road and Bridge	(\$40.38)	\$0.00	\$516.00	(\$556.38)	\$0.00	\$300.00	(\$256.38)
Tax Increment Financing Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Building Fund	\$8,004.46	\$0.00	\$0.00	\$8,004.46	\$0.00	\$0.00	\$8,004.46
Total	\$297,697.96	\$1,905.00	\$4,289.63	\$295,313.33	\$1,905.00	\$2,651.35	\$296,059.68

Date Range : 5/5/2018 To 6/5/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/05/2018	Crosslake Communications	May & June 2018 internet	3152	\$145.34	100-41940-321-	General Government Buildings and Plant	\$145.34
06/05/2018	National Joint Powers Alliance	P&Z services for April 2018	3153	\$25.00	100-41910-106-	Planning and Zoning	\$25.00
06/05/2018	Ryan, Brucker & Kalls, Ltd.	legal services from 4/3/18-5/1/18	3154	\$1,308.20	100-41610-304-	City/Town Attorney	\$1,308.20
06/05/2018	LMCIT WC c/o Berkeley Risk Admins.Co	workers' compensation	3155	\$200.00	100-41110-151-	Council/Town Board	\$200.00
06/05/2018	Crosslake Lutheran Youth Group	Donation Ditch Clean Up	3156	\$300.00	201-43122-224-	Unpaved Streets	\$300.00
06/05/2018	Marlene Yurek	Reimbursement for supplies for ditch clean up & food	3157	\$95.62	100-41001-201-	General Government	\$95.62

Total For Selected Claims **\$2,074.16**

Date Range : 5/5/2018 To 6/5/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
	Barbara A Hanson-Wannebo		City Council/Town Board				
	<i>Janis A Allen</i>		City Council/Town Board				<i>6.5.18</i>
	<i>Marlene Yurek</i>		City Council/Town Board				<i>6-5-18</i>
	Marlene Yurek		City Council/Town Board				Date

For the payroll period ending: 06/05/2018

<u>Account #</u>	<u>Employee #</u>	<u>Employee Name</u>	<u>Amount</u>
0-41425-101		Wannebo, Amy	577.19
Account Total			577.19
Unallocated due to rounding			\$0.00
Total For Period			\$577.19

Barbara A Hanson-Wannebo	City Council/Town Board	Date
<i>Janis Allen</i>	<i>City Council/Town Board</i>	<i>6-5-18</i>
Janis A Allen	City Council/Town Board	Date
<i>Marlene Yurek</i>	<i>City Council/Town Board</i>	<i>6-5-18</i>
Marlene Yurek	City Council/Town Board	Date

Date Range : 4/11/2018 To 5/11/2018

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
05/01/2018	Crow Wing Power	April 2018 service	3149	\$172.00	100-41940-381-	General Government Buildings and Plant	\$172.00
05/01/2018	The Office Shop	Copy machine & hook up & back up ink cart	3151	\$19.41	100-41001-202-	General Government	\$19.41
Total For Selected Claims				\$191.41			\$191.41

Barbara A Hanson-Wannebo

City Council/Town Board

Date

Janis A Allen

City Council/Town Board

Date

Marlene Yurek

City Council/Town Board

Date

Janis Allen
Marlene Yurek

6-5-18

6-5-18

Payroll Period Ending: 06/05/2018

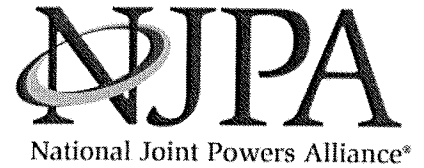
Employee	Hours		Earnings							Pretax Deductions							Taxable								
	Regular	Overtime	Regular	Overtime	Tips	Gross	PERA	Def. Income	Cafeteria	Other	Wages	Federal	FICA	Medicare	State	Insurance	Life	Union Dues	Others 1	Others 2	Others 3	Net Pay	EIC	Net Pay & EIC	Check #
Wannebo, Amy	1.00	0	\$625.00	\$0.00	\$0.00	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$0.00	\$38.75	\$9.06								\$577.19	\$0.00	\$577.19	3158
TOTALS	1.00	0.00	\$625.00	\$0.00	\$0.00	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$0.00	\$38.75	\$9.06								\$577.19	\$0.00	\$577.19	
Employee	State		Insurance																						
ID	Name	WH Tax	Health	Dental	Life	Union Dues	Others 1	Others 2	Others 3	Net Pay	EIC	Net Pay & EIC	Check #												
	Wannebo, Amy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$577.19	\$0.00	\$577.19	3158												
TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$577.19	\$0.00	\$577.19													

Fund Name: All Funds

Date Range: 05/05/2018 To 06/05/2018

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
06/05/2018	Whitefish Properties mgmt. LLC	27	Manhattan Beach Lodge Liq Lic. Renewal	(06/05/2018) -	N	Alcoholic Beverages	100-32110-	\$ 1,850.00
06/05/2018	Northern Lakes Landscape	28	split rail fence at MB Villas	(06/05/2018) -	N	Building Permits (Excludes surcharge)	100-32210-	\$ 55.00
Total for Selected Receipts								\$ 1,905.00

www.njpacoop.org



May 31, 2018

202 12th Street NE
P.O. Box 219
Staples, MN 56479

City of Manhattan Beach
39148 County Road 66
Manhattan Beach, MN 56442

RE: May Report

Mayor and City Council,

1. The Planning Commission did not meet in May since there were no items to address.
2. A permit was issued to the Manhattan Villas for a fence along the roadside and septic drainfield.

I do not plan to be in attendance at your upcoming meeting. If you have any questions or concerns, feel free to contact me at (218) 895-4142.

Sincerely,

Darrin Welle
Zoning Administrator

(320) 632-9255
405 First Street SE
Little Falls, MN 56345



ifound.org

May 17, 2018

Paul Allen
City of Manhattan Beach
39148 County Road 66
Manhattan Beach, MN 56442

RE: IF18-6444

Dear Paul,

Please find a check in the amount of \$1,000.00 as payment for the *Community Planning - Manhattan Beach* project. This check represents full payment on your grant award. As detailed in the grant agreement, you are expected to acknowledge the Initiative Foundation in any materials or programs with the following statement: "This project was funded in part by the Initiative Foundation, a regional foundation."

By accepting this award, you are agreeing to complete and submit the grant reports and complete the evaluation requirements as stated in the Letter of Grant Agreement. Please read the agreement carefully.

Thank you for your consideration of these matters. If you have any questions please feel free to contact me at 877/632-9255.

Sincerely,

A handwritten signature in black ink that reads 'Don Hickman'.

Don Hickman, Vice President for Community & Nonprofit Development

Enclosure

cc: Kevin Larson



Powering Possible

Equal opportunity lender, provider and employer.

Manhattan Beach Community Planning
Meeting Budget
July 14th, 2018

Expenses

Facilitators	\$2,000
Advertising	\$500
Food (50)	\$800
<u>Room</u>	<u>\$2,200</u>
Total	\$5,500

Revenues

IF Grant	\$1,000	Initiative Foundation
BLACF Grant	\$1,000	Brainerd Lakes Area Comm Foundation
<u>MB Lodge Grant</u>	<u>\$2,200</u>	
Total	\$4,200	

Manhattan Beach \$1,300

Manhattan Beach Community Meeting Agenda (DRAFT)
July 14, 2018
8:30 am – 12:00 Noon

Desired Outcomes

- Meet and greet neighbors
- Give input on community goals/priorities
- Learn about next steps

8:30 Sign In / Breakfast

9:00 Welcome and Introductions

- Welcome from City
- Roles of the Initiative Foundation and Brainerd Lakes Community Foundation
- Review desired outcomes for this morning
- The process

Taking a Look at Your Community

- Basic Data/Information

10:00 Discussions – Small groups

- Assets
- Challenges
- What would you like to see **Preserved** or **Changed**?
- Letter Home Exercise

11:15 Prioritize Your Desires for Council Consideration/Planning

11:45 Thanks and Next Steps

12:00 Adjourn

Office DEPOT
OfficeMax

Taking care of business

Realspace® Magellan Collection L-Shaped Desk, Honey Maple Item # 101100



\$191⁹⁹

Mouse over to zoom



Amy Wannebo

From: Greg Kossan <kossan@brainerd.net>
Sent: Wednesday, May 23, 2018 8:50 PM
To: Amy Wannebo
Subject: Re: City contract for septic inspector

That would be fine. The charge would be the same as I charge the county \$150. Thanks Greg

New Outlook Express and Windows Live Mail replacement - get it here:
<http://www.oeclassic.com/>

----- **Original Message** -----

From: Amy Wannebo <amy@manhattanbeachmn.org>
To: <kossan@brainerd.net>
Sent: 5/23/2018 6:43:32 PM
Subject: City contract for septic inspector

Hi Greg, The City of Manhattan Beach is interested in retaining you as the City's inspector for new septic installations and design review. We would like to get this on our June agenda, which is Tuesday June 5th. Can you please reply to this email with what you will charge for your services? We send out our agenda on Thursday May 31st, so if you could reply before then we would appreciate that. Thank you and we look forward to hearing from you.

Amy A Wannebo
City Clerk-Treasurer
City of Manhattan Beach
39148 County Road 66
Manhattan Beach, MN 56442



Virus-free. www.avast.com

Amy Wannebo

From: Beth Hippert <beth.hippert@crowwingswcd.org>
Sent: Monday, May 21, 2018 2:13 PM
To: amy@manhattanbeachmn.org
Subject: Rain garden maintenance
Attachments: certification.doc; LetterheadSWCD2015-Manhattan Beach.docx; Signed Cost share agreement.pdf

Hi Amy,

Thanks for contacting me for information about the Manhattan Beach rain garden and it's maintenance.

The Crow Wing SWCD Board approved the Manhattan Beach cost-share application in August of 2014. It was completed in June 2015. The agreement and certification of the installation are attached to this email.

Basically, it is an agreement with the grantee, City of Manhattan Beach to maintain the function and integrity of the project for the life of the project. In this case it is 10 years, ending in June 2025. At a minimum this would include the following regular maintenance:

- Remove debris from grate of the stormwater structure
- Clean out sediment from basin before it blocks outlet
- Remove/control noxious weeds
- Plant or seed open soils with replacement plants or seed
- Repair rills on side slopes, if they occur

Optional maintenance:

- Add perennial [MN native] pollinator species, or other grasses and shrubs to increase diversity
- Mow or weed whip in Spring

I have put together a short list of flowers, grasses, and shrubs for each area as an example of appropriate plants. These are listed below:

Bottom of basin and bottom 1/3 of side slopes: Obedient plant, New England Aster, Blue Flag Iris, Fireweed, Sneezeweed, Wooley Sedge

Upper 2/3 of side slopes: Prairie phlox, long-headed coneflower, Butterfly Weed, Purple Prairie Clover, White Prairie Clover, Prairie Blazing Star

Border: Prairie dropseed

Shrub Option

Bottom of basin and bottom 1/3 of side slopes: Red Osier Dogwood, False Indigo

Upper 2/3 of side slopes: Black Chokeberry, Juneberry

The Crew can weed, fill rills if needed, and replant. Three-hundred dollars covers the labor to weed, mulch, and plant. SWCD Staff time is billed @ \$60/hr. I wouldn't expect this to take more than 4 hours of my time including coordination and setting up plant orders and delivery.

If the City wants to add plants installed I can help coordinate ordering and delivery of the plants you select and stay within your budget or you can supply your own plants.

Crew dates are below, let me know asap your top 3.

- June ~~4,5,6,7,11,12,13~~, 14
- July 9,10,23,24,25,26

- October 22,23,24,25

A summary of the cost for maintenance follows:

Labor Cost:

Crew: \$300.

SWCD Staff: \$60/hr

This is a CCMI crew, the cost is normally \$1,300/day, so your discount would be \$1000.00

Please let me know if you have further questions.

Beth

Beth Hippert, Technician

Crow Wing SWCD

322 Laurel St Suite 22

Brainerd, MN 56401

218-828-6197 (ext 4251)

beth.hippert@crowwingswcd.org



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STATE COST-SHARE ASSISTANCE CONTRACT AUG 15 2014

GENERAL INFORMATION

Conservation District Crow Wing Soil and Water Conservation District	Contract No. 1-2014	Individual / Group Group	Federal or other state Cost-Share? Yes No -	Amendment Canceled - Board Meeting Date(s): 8-20-2014 Board meeting date(s): <input type="text"/>
County number 18				

APPLICANT

Applicant City of Manhattan Beach	Address 39148 County Rd 66	City/State Manhattan Beach, Mn	ZIP 56442
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement.

CONSERVATION PRACTICE LOCATION

Township Name Manhattan Beach	Township 138	Range 27	Section 32	1/4, 1/4 <input type="text"/>	County Number 18	Minor Watershed Number 07010105
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CONTRACT INFORMATION

(we), the undersigned, do hereby request cost-share assistance to help defray the cost of installing the following #570 practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier or landowner is responsible for the operation and maintenance of practices applied under this program to ensure that the conservation objective of the practice is met and the effective life, **a minimum of 10 years**, is achieved. Full establishment and maintenance of all conservation practices to achieve the upland treatment criteria are considered a State Cost Share Program requirement for the life span of the practice receiving financial cost-share assistance. Should the land occupier or landowner fail to maintain the practice during its effective life, the land occupier or landowner is liable to the state of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice. The land occupier or landowner is not liable for cost-share assistance received if the failure was caused by reasons beyond the land occupier or landowner's control, or if conservation practices are applied at the land occupier or landowner's expense that provide equivalent protection of the soil and water resources.

In no case shall a conservation district provide cost-share assistance to a land occupier or landowner for the reapplication of a practice that was removed by the land occupier or landowner during its effective life without consent of the conservation district board or that failed due to improper maintenance. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the conservation district technical representative. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the land occupier or landowner who signed this contract to advise the new owner that this contract is in force.

2. Practice(s) must be planned and installed in accordance with technical standards and specifications of the NRCS #570

3. Increases in the practice units or cost must be approved by the conservation district board as a condition to increase the cost-share payments by amendment.

4. This contract, when approved by the conservation district board, will remain in effect unless canceled by mutual agreement, except where installations of practices covered by this contract have not been started by 11/01/2014, this contract will be automatically terminated on that date.

5. Practices will be installed by 06/01/2015 unless this contract is amended by mutual consent to reschedule the work and funding.

6. Items of cost for which reimbursement is claimed on the Voucher and Practice Certification Summary Form are to be supported by invoices/receipts for payments and will be verified by the conservation district board as practical and reasonable. The district board has the authority to make adjustments to the costs submitted for reimbursement.

APPLICANT SIGNATURES

The landowner's and land occupier's signature indicates their agreement to:

1. Grant the conservation district's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the conservation district technical representative.
4. Not accept cost-share funds, from state and federal sources combined, that are in excess of 75 percent of the total cost to establish the conservation practice and provide copies of all forms and contracts pertinent to any other state or federal programs that are contributing funds toward this project.

Date APRIL 5, 2014	Landowner/Spokesperson <i>Paul L. Allen, Mayor</i>	Address 3914B Co Rd. 66 LLLLL	City/State/Zip Code 52042 MANHATTAN BEACH, MA
Date APRIL 2014	Land Occupier LLLLL City Hall CITY OF MANHATTAN BEACH	Address LLLLL 3914B Co Rd. 66	City/State/Zip Code LLLLL MANHATTAN BEACH, MA 52042

CONSERVATION PRACTICE

The conservation practice category for which cost-share is requested is #570.

Eligible component(s) Rain garden and forebay/pre-treatment chamber	Other recognized technical practice Native plants	Engineered Practice (yes or no) Ecological practice (yes or no)	Total Cost Estimate \$9070.50
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TECHNICAL ASSESSMENT AND COST ESTIMATE

I have reviewed the site where the above listed conservation practice(s) are to be installed and find that they are needed and that the estimated quantities and costs are practical and reasonable.

Conservation District Technical Representative <i>Ben [Signature]</i>	Date LLLLL 8-20-14
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AMOUNT AUTHORIZED FOR COST-SHARE (ENCUMBRANCE)

Cost-sharing not to exceed \$7000.00 or 75% percent of the total eligible cost, which ever is less.

Conservation District Board, Chair <i>Robert Becker</i>	8-20-014	Board Meeting Date LLLLL
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NICKS LAWN SERVICE, INC

PO BOX 652
PEQUOT LAKES, MN 56472

Estimate

Date	Estimate #
5/31/2018	112

Name / Address
Manhattan Beach City Hall 39148 Cr Rd 66 Manhattan Beach, MN 56442

Project

Description	Qty	Cost	Total
Over-Seed		95.00	95.00
Fertilizer and Weed Control lawn		85.00	85.00
Pull weeds and deadhead plants per visit every 3 weeks		40.00	40.00
Mow rain garden once a month per cut		95.00	95.00
		Total	

Customer Signature _____